



**Cockfield CEVCP School**

Cockfield  
Bury St Edmunds  
Suffolk IP30 0LA

Tel & Fax 01284 828287

E-mail: [admin@cockfield.suffolk.sch.uk](mailto:admin@cockfield.suffolk.sch.uk)  
[www.cockfieldprimaryschool.co.uk](http://www.cockfieldprimaryschool.co.uk)

Head Teacher: Mrs Trudie Harkin

11<sup>th</sup> January 2017

Dear Parent/Carer

**EMERGENCY CLOSURE OF SCHOOL DUE TO SEVERE WEATHER CONDITIONS**

In case this winter should see weather conditions severe enough to cause the emergency closure of the school, we would like to remind you of our emergency procedures. If conditions are severe first thing in the morning, listen to local radio. Assume school is open unless a message is given out to the contrary.

Radio Station	Frequencies & Websites	Closed school broadcast times
BBC Radio Suffolk	95.5/95.9/103.9/104.6FM <a href="http://www.bbc.co.uk/suffolk">www.bbc.co.uk/suffolk</a>	10 past the hour 20 to the hour
Heart	97.1/96.4FM <a href="http://www.heartipswich.co.uk">www.heartipswich.co.uk</a>	After the news on the hour and on the half hour
School Website	<a href="http://www.cockfieldprimaryschool.co.uk/">http://www.cockfieldprimaryschool.co.uk/</a>	From 7am onwards

Details of school closures can also be found at <http://schoolclosures.suffolk.gov.uk>.

Although you may not have heard that school is closed, if you feel the weather conditions are so bad that your child would be exposed to unnecessary danger whilst travelling to school, then please keep them at home.

In some cases the school may open later to ensure that there will be adequate supervision for your child. This will also be emailed or broadcast.

Please avoid telephoning school unless you have an emergency. If the phone lines are blocked with incoming calls, we cannot contact County or local radio.

Yours sincerely

Mrs T Harkin  
Head teacher

