

Our Governing Body

Dr Norman Kelly	Co-Chair of Governors, Foundation Governor
Mr James Scott	Co-Chair of Governors, Parent Governor
Revd Sharon Potter	Vice Chair of Governors, DBE Foundation Governor
Mrs Joanne Walton	Local Authority Governor
Mr Dick Bayes	Co-Opted Governor
Mrs Christine Stainer	Co-Opted Governor
Mrs Kristina Green	Parent Governor
Mrs Viola King	Parent Governor
Mrs Trudie Harkin	Headteacher
Miss Amy Perkins	Teacher Representative

More information about the remit of individual governors can be found below.

The Full Governing Body has met, or will meet, on the following dates in the current academic year:

Weds 3 Oct 2018

Weds 28 Nov 2018

Weds 6 Feb 2019

Weds 20 March 2019

Weds 8 May 2019

Weds 3 July 2019

Role of the Governing Body

The Governing Body works with the Headteacher to provide the strategic lead in the school and has an important role to play in ensuring every child reaches their full potential.

Individual Governors have no power or responsibility. It is only the Full Governing Body which has legal duties and powers and all Governors share in that corporate responsibility. Governors are here to govern rather than manage and do not intervene in the day-to-day management of the school, unless there is something seriously wrong. If there is a weakness in the school the Governing Body takes action. The day-to-day management of the school is the responsibility of the Headteacher and staff.

The Governing Body's key roles are:

- To provide strategic direction for the school, for example through the development and monitoring of the School Development Plan
- To act as a critical friend to the Headteacher
- To ensure accountability, for example through agreeing and monitoring the budget, and monitoring standards and progress in achievement
- To ensure the school provides for all its pupils, including those with special needs

The Governing Body is at the heart of how a school operates. It is important that it gets things right and acts with honesty and integrity. It has to be prepared to both support and challenge the Headteacher to help decide what is best for the pupils. It undertakes its own regular self- evaluation and training to ensure that each member is up to date and provides the very best they can for the school.

The Governing Body is made up of volunteers, with members representing a range of interest and professions, each with different gifts and skills. It aims to provide a representative group of the local community.

Committees of the Governing Body

Committee	Chair	Remit
Finance & Personnel	Mr James Scott	To work with the Headteacher and Bursar on developing the school budget (to include cost actions included in the School Development Plan), to monitor expenditure against that budget and to monitor financial processes within the school. To work with the Headteacher on personnel matters including staff appointments, discipline, capability procedures and dismissals, monitoring of staff well-being and pay policy
Premises (including Health & Safety)	Mr Dick Bayes	To work with the Headteacher on setting premises priorities, including Health and safety, for the maintenance and development of the school site and premises. To work with the Headteacher and the Finance Committee in overseeing premises-related expenditure
Pupil Discipline	Dr Norman Kelly	To review Pupil exclusions following representations from parents. This committee is only convened when required by circumstance
Appeals	Mr James Scott	To consider staff appeals against disciplinary action, dismissal or selection for redundancy. This committee is only convened when required by circumstance
Hearings	Mrs. Joanne Walton	To manage formal complaints to the governing body and disciplinary/capability procedures for the Headteacher. This committee is only convened when required by circumstance
Curriculum	Dr Norman Kelly	To consider and advise the Governing Body on matters relating to the school's curriculum, including statutory requirements and the School's Curriculum Policy. To consider curricular issues which have implications for Finance and Personnel decisions, and to oversee arrangements for individual Governors to take a leading role in specific areas of provision, e.g. SEN, Literacy, Numeracy

Governors' Details	
Dr Norman Kelly	
Date of appointment	16 th May 2016
Term of office	4 years
Position	Co-Chair of Governors
Other governance roles	None
Business and pecuniary interests	None
Committees	Finance and Personnel Premises Appeals Pupil Discipline Curriculum
Other responsibilities	Geography History Science
Full Governing Body meeting attendance 2017-18	5/6
Mr James Scott	
Date of appointment	8 th December 2016
Term of office	4 years
Position	Co-Chair of Governors
Other governance roles	None
Business and pecuniary interests	None
Committees	Finance and Personnel Hearings Appeals Curriculum
Other responsibilities	Numeracy Computing Able, Gifted and Talented
Full Governing Body meeting attendance 2017-18	6/6
Revd Sharon Potter	
Date of appointment	20 th February 2012
Term of office	n/a
Position	Vice Chair of Governors, DBE Foundation Governor

Other governance roles	Long Melford CEVC Primary School (Diocesan MAT appointed)
Business and pecuniary interests	None
Committees	Finance and Personnel Headteacher's Performance Review
Other responsibilities	RE & Collective Worship PHSE
Full Governing Body meeting attendance 2017-18	6/6
Mr Dick Bayes	
Date of appointment	1 st September 2015
Term of office	4 years
Position	Community Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Appeals Premises
Other responsibilities	Art Early Years Outdoor learning Health & Safety
Full Governing Body Meeting Attendance 2017-18	5/6
Mrs Christine Stainer	
Date of appointment	17 th May 2016
Term of office	4 years
Position	Community Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Pupil Discipline Premises Headteacher's Performance Review Curriculum
Other responsibilities	Design and Technology
Full Governing Body Meeting attendance 2017-18	4/6

Mrs Joanne Walton	
Date of appointment	14 th October 2016
Term of office	4 years
Position	Local Authority Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Hearings Headteacher's Performance Review
Other responsibilities	SEN Safeguarding Pupil Premium Online Safety
Full Governing Body Meeting attendance 2017-18	5/6
Mrs Viola King	
Date of appointment	25 th February 2014
Term of office	4 years
Position	Parent Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Curriculum Pupil Discipline
Other responsibilities	Modern Foreign Languages Literacy Music
Full Governing Body Meeting attendance 2017-18	5/6
Mrs Kristina Green	
Date of appointment	26 th June 2015
Term of office	4 years
Position	Parent Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Hearings Finance and Personnel

Other responsibilities	Design and Technology Pupil Premium
Full Governing Body Meeting attendance 2017-18	5/6