

## **Our Governing Body**

Dr. Norman Kelly	Chair of Governors, Foundation Governor
Revd. Sharon Potter	Vice-Chair of Governors, DBE Foundation Governor
Mr. James Scott	Co-opted Governor
Mrs. Joanne Walton	Local Authority Governor
Mrs. Christine Stainer	Co-opted Governor
Mr. George Mayes-Milner	Parent Governor
Mrs Trudie Harkin	Headteacher
Miss Amy Perkins	Teacher Representative

More information about the remit of individual governors can be found below.

The Full Governing Body has met, or will meet, on the following dates in the current academic year:

Weds 02 Oct 2019

Weds 27 Nov 2019

Weds 05 Feb 2020

Weds 18 March 2020

Weds 06 May 2020

Weds 08 July 2020

## **Role of the Governing Body**

The Governing Body works with the Headteacher to provide the strategic lead in the school and has an important role to play in ensuring every child reaches their full potential.

Individual Governors have no power or responsibility. It is only the Full Governing Body which has legal duties and powers and all Governors share in that corporate responsibility. Governors are here to govern rather than manage and do not intervene in the day-to-day management of the school, unless there is something seriously wrong. If there is a weakness in the school the Governing Body takes action. The day-to-day management of the school is the responsibility of the Headteacher and staff.

The Governing Body's key roles are:

- To provide strategic direction for the school, for example through the development and monitoring of the School Development Plan
- To act as a critical friend to the Headteacher
- To ensure accountability, for example through agreeing and monitoring the budget, and monitoring standards and progress in achievement
- To ensure the school provides for all its pupils, including those with special needs

The Governing Body is at the heart of how a school operates. It is important that it gets things right and acts with honesty and integrity. It has to be prepared to both support and challenge the Headteacher to help decide what is best for the pupils. It undertakes its own regular self- evaluation and training to ensure that each member is up to date and provides the very best they can for the school.

The Governing Body is made up of volunteers, with members representing a range of interest and professions, each with different gifts and skills. It aims to provide a representative group of the local community.

## Committees of the Governing Body

<b>Committee</b>	<b>Chair</b>	<b>Remit</b>
<b>Finance &amp; Personnel</b>	<b>Mr James Scott</b>	To work with the Headteacher and Bursar on developing the school budget (to include cost actions included in the School Development Plan), to monitor expenditure against that budget and to monitor financial processes within the school. To work with the Headteacher on personnel matters including staff appointments, discipline, capability procedures and dismissals, monitoring of staff well-being and pay policy
<b>Premises (including Health &amp; Safety)</b>	<b>Dr. Norman Kelly</b>	To work with the Headteacher on setting premises priorities, including Health and safety, for the maintenance and development of the school site and premises. To work with the Headteacher and the Finance Committee in overseeing premises-related expenditure
<b>Pupil Discipline</b>	<b>Dr Norman Kelly</b>	To review Pupil exclusions following representations from parents. This committee is only convened when required by circumstance
<b>Appeals</b>	<b>Mr James Scott</b>	To consider staff appeals against disciplinary action, dismissal or selection for redundancy. This committee is only convened when required by circumstance
<b>Hearings</b>	<b>Mrs. Joanne Walton</b>	To manage formal complaints to the governing body and disciplinary/capability procedures for the Headteacher. This committee is only convened when required by circumstance
<b>Curriculum</b>	<b>Dr Norman Kelly</b>	To consider and advise the Governing Body on matters relating to the school's curriculum, including statutory requirements and the School's Curriculum Policy. To consider curricular issues which have implications for Finance and Personnel decisions, and to oversee arrangements for individual Governors to take a leading role in specific areas of provision, e.g. SEN, Literacy, Numeracy

<b>Governors' Details</b>	
<b>Dr Norman Kelly</b>	
Date of appointment	16 <sup>th</sup> May 2016
Term of office	4 years
Position	Chair of Governors
Other governance roles	None
Business and pecuniary interests	None
Committees	Finance and Personnel Premises Appeals Pupil Discipline Curriculum
Other responsibilities	Geography History Science Pupil Premium
<b>Full Governing Body meeting attendance 2018-19</b>	<b>5/6</b>
<b>Revd. Sharon Potter</b>	
Date of appointment	20 <sup>th</sup> February 2012
Term of office	n/a
Position	Vice Chair of Governors, DBE Foundation Governor
Other governance roles	Long Melford CEVC Primary School (Diocesan MAT appointed)
Business and pecuniary interests	None
Committees	Finance and Personnel Headteacher's Performance Review
Other responsibilities	RE & Collective Worship PHSE
<b>Full Governing Body meeting attendance 2018-19</b>	<b>5/6</b>
<b>Mr. James Scott</b>	
Date of appointment	3 <sup>rd</sup> October 2019
Term of office	4 years
Position	Co-opted Governor
Other governance roles	None
Business and pecuniary interests	None

Committees	Finance and Personnel Hearings Appeals Curriculum
Other responsibilities	Numeracy Computing Able, Gifted and Talented Design and Technology Data Protection Modern Foreign Languages
<b>Full Governing Body meeting attendance 2017-18</b>	<b>6/6</b>
<b>Mrs. Christine Stainer</b>	
Date of appointment	17 <sup>th</sup> May 2016
Term of office	4 years
Position	Community Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Pupil Discipline Premises Headteacher's Performance Review Curriculum
Other responsibilities	Design and Technology
<b>Full Governing Body Meeting attendance 2017-18</b>	<b>5/6</b>
<b>Mrs Joanne Walton</b>	
Date of appointment	14 <sup>th</sup> October 2016
Term of office	4 years
Position	Local Authority Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Hearings Headteacher's Performance Review
Other responsibilities	SEN Safeguarding Online Safety

<b>Full Governing Body Meeting attendance 2017-18</b>	<b>6/6</b>
<b>Mr. George Mayes-Milner</b>	
Date of appointment	1 <sup>st</sup> September 2019
Term of office	4 years
Position	Parent Governor
Other governance roles	None
Business and pecuniary interests	None
Committees	Curriculum Premises
Other responsibilities	Literacy Music
<b>Full Governing Body Meeting attendance 2018-19</b>	<b>Not applicable</b>