

COVID Risk assessment amended June 2021 – see highlighted updates.

Risk	Rating 1 low, 3 high (risk of transfer of infection)	Action /responsible person
Parents dropping off and collecting children –	1	Parents to wait in car park, socially distance from others, children to be called in through gate- staggered start times for classes. Children are one bubble Any signs of COVID – high temperature/cough, access not to be permitted. Take temperature if unsure.
Keeping the classroom, a safe COVID free environment for staff and children	2	All classrooms to be well ventilated. Min’ of two windows open. Open doors at lunchtimes to ‘purge’ the air Hands to be washed at start of day, at break times and when using equipment – PE, laptops. Classroom to be deep cleaned daily Staff to socially distance from children whenever possible. If help or support needed by a child then a visor or mask to be worn
Child unwell or in need of support and contact maybe less than 2 metres.	2	Remove child from the classroom where possible. Adults to wear mask or visor and PPE if child unwell – sick, cut knee etc. Isolate from other children. Clean first aid room after use. See additional note re COVID Symptoms
Layout of classroom – children sitting together	1	Tables in the classroom will in the main face forwards, in rows. Access to the children and ability to support a child has been reviewed. After consultation with staff, some tables arrangements have been tweaked as tables were too close to the teacher or the ability to support children and ensure good progress has been hampered. Where needed some tables have been blocked and children are two tables apart, but facing each other.
Class trips – Summer term	1	Classes will venture out on trips, these will in the main be in bubbles and individual risk assessments will be completed. The trip to Bradfield Woods in July was planned on the basis that restrictions would be removed by then. Two bubbles are travelling on one coach to the woods, a 15-minute journey at most. Parents have been given

		the option of transporting their child directly to the woods. Adults will wear masks for this short journey, children will sit in their bubbles. Any volunteers to take test.
Sports Day – mixing of bubbles and children and conforming to restrictions	1	Sports day will operate for the children as normal, but classes will socially distance and any shared equipment will be wiped down between use. A decision has been made to limit attendance to parents of YR, Y1 and Y6. Two adult places per child, plus a place for a younger sibling has been offered, names to be given to school of those attending for Track and Trace. Hand sanitiser to be used on arrival, toilets should only be used in an emergency. Parents to socially distance, to sit in groups of no more than 30 as per Government guidelines.
Y6 Transition to High School – Mixing of children from different schools	3	Y6's are transferring to three different High Schools. TCC have moved their days so there is a weekend in between, however other High schools have not taken that measure. TCC are also requiring the children to complete a lateral flow at the beginning and end of their visit. Of those attending Sible or Ormiston, parents have been informed that 48 hours is needed before children can return to school having mixed at High School with children from other schools.
Mental health and wellbeing worries – children and staff	1	Talk to children. Use wellbeing resources to gauge how they are feeling. Kim to offer pastoral support, referrals made via Trudie. Kim to phone her 'children' on a Wednesday when in or see others in need of support in school. Library to be cleaned as extra on a Wednesday. Staff to access staff wellbeing support through insurers, talk to TH/AP if worried.
In the event of a case of COVID is confirmed or suspected what actions will we take?	3	TH to follow SCC action flow chart, classroom or areas to be deep cleaned. (Sharon and Nikki to wear PPE) In the event the bubble being sent home – home learning pack to be sent with them to ensure they can continue learning at home.
Lunchtimes / use of village hall	2	We should avoid using any equipment – tables and chairs, or toilets,

		<p>(unless directed) belonging to the Village Hall. We should not use the carpeted area as per the VH risk assessment.</p> <p>Windows to be opened during use at lunchtime.</p> <p>Children not to sit directly opposite each other when eating. Siblings to sit next to each other when eating. Hands washed before and after eating.</p> <p>Cleaning of tables by adults after use please.</p>
Physical activity – playtime, PE etc	2	<p>Skip 2B Fit - Use own skipping.</p> <p>Play/lunch times – wash hands before and after eating again, can then use play equipment (not climbing wall). Bikes okay. Wash hands at end of play. Some ball games and use of equipment permitted. These should be cleaned after use.</p> <p>No eating of fruit/snack at playtimes (use assembly time) as hand to mouth and then touching equipment</p> <p>PE lessons – non contact sports. Staff to wipe equipment after use please.</p>
Unacceptable behaviour in breach of Behaviour Policy addendum	2	<p>Coughing or spitting at other pupils or staff will not be tolerated. This includes spitting of water from water bottles or food, spraying of water bottles. A warning will be given and if this behaviour is repeated an exclusion will follow. This will be communicated to parents, staff and children</p>
Ensuring all reasonable health and safety precautions are taken to protect staff and children contracting/spreading the virus during course of day.	3	<p>If adults have a minor ailment e.g a sore throat, or a cold (and no high temperature) can they please wear a mask in communal areas, such as corridors, staff room, hall. Visors and masks to be worn in the classrooms when supporting the children or where a distance of 2 metres cannot be kept. Windows to be opened when children are in the classroom.</p> <p>Please ensure you are washing hands, or using sanitiser after a cough/sneeze.</p> <p>Encourage the use of tissues in your classroom. Wipes to be used if a child sneezes/coughs onto a surface. Catch it bin it kill it to be the mantra please.</p>

		<p>Hands washed by staff and children at the start of the day and through out the day.</p> <p>Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</p> <p>Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in at least the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home</p> <p>Staff are given the option of wearing a mask around school and must when working closely with a child, for example when reading.</p> <p>First aid – gloves and visor/masks to be worn when attending to a child. Wipe visor after use.</p> <p>Sickness - If a child/adult presents with COVID Symptoms - a high temperature/cough wear PPE, check with thermometer, keep adult/child isolated in school, send child home. Wipe visors after use. Dispose of PPE. Report to Trudie</p> <p>Hand gel for adults to use in the classroom when working with children</p> <p>Water bottles – no shared cups, water bottles to go home for cleaning nightly.</p> <p>Equipment – children to use only their own pens/pencils, stored safety, no sharing etc,</p> <p>Laptops/keyboards/office phones to be cleaned after use. Wipes provided.</p> <p>Sharon will be cleaning daily communal areas such as fridge/cupboards/taps/switches/handles etc</p> <p>Pe kits to be sent home weekly.</p>
<p>Communication/contact between adults and children around school</p> <p>Lunchtimes – mixed bubbles.</p>	<p>2</p>	<p>Social distancing to be observed between adults – in corridor, in staff room etc. Two members of staff max’ in staff room at lunchtimes - See rota when eating lunch. Max time - 15 minutes.</p> <p>Making drinks etc – max’ of 3 persons</p>

Children - toilets	2	Children to only use their class toilet. Ensure hand washing is completed each time toilet used. Sharon to clean toilet areas used daily
School Ed transport	3	Children to sit with siblings. Drivers to wear masks, and travel with the window open.
Cleaning of classrooms and equipment/resources	3	Gloves to be worn, Milton tablets to sterilise toys, resources to be limited on a daily basis. Sharon to clean all used areas daily.
SEN support	1	Close contact to be avoided where possible and if not masks to be worn
Home learning – if a child is sent home because of suspected COVID and is awaiting a test result	1	Lessons will be emailed or resources will be posted/collected. Offers of IT equipment will be made. Home learning will aim to deliver 2- 4 hours of learning daily dependent on age. Zoom lessons will be provided where possible.
All employees of school, plus visitors & kitchen staff to participate voluntarily in Covid Rapid Flow testing twice weekly.	2	All staff have chosen to participate in testing to email information to TH twice a weekly. Kitchen staff to provide test details. Regular visitors – guitar teacher, drumming teacher, sports coach, work experience etc to provide rapid flow testing information twice weekly. Other visitors – SALT, Mental Health team must wash hands on arrival, wear a mask and not meet with the children or staff without notice and consideration of risks.